


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 29, 2020

To: Nury Martinez, Council President
City Council

Paul Krekorian, Chair
Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer
Office of the City Administrative Officer



Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, APRIL 24, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was transferred from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million.

The chart below (continued on the next page) provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending April 24, 2020.

Requesting Department	Purpose	Approval Date	Amount
Aging	Senior Meal Delivery services	4/23/20	\$ 779,000
Public Works, Engineering	Installation of mobile trailers serving as homeless shelters Citywide	4/23/20	\$ 870,000
General Services	Additional N95 masks for Logistics Victory LA	4/24/20	\$ 10,000,000

Housing and Community Investment/Los Angeles Homeless Services Authority	Contracted service providers to oversee support services at Mass Shelter Expansion Program sites	4/24/20	\$ 917,837
Information Technology Agency	Telecommuting software implementation and equipment	4/23/20	\$ 341,731
Public Works, Sanitation	Overtime expenses for Livability Services staff	4/23/20	\$ 218,112
Amount Approved (Week Ending April 24, 2020)			\$ 13,126,680
Previous Transfers (March 31 - April 17, 2020)			\$ 45,992,965
Total Amount Approved			\$ 59,119,645
Total Account Funding			\$ 70,000,000
Remaining Balance			\$ 10,880,355

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or samantha.jew@lacity.org.

cc: The City Council
Office of the Mayor
Sharon Tso, Chief Legislative Analyst
Miguel Sangalang, Office of the Mayor
Patricia Huber, Office of the City Administrative Officer